



UNITED PAPER PUBLIC COMPANY LIMITED

บริษัท ยูไนเต็ด เปเปอร์ จำกัด (มหาชน)

Registered No. 0107547000281

No. 3/2020

March 16, 2020

Topic : Measures to prevent COVID-19 infection at the Annual General Meeting of Shareholders No.1/2020  
To : Shareholders  
Director and Manager, the Stock Exchange of Thailand

Out of concern for the health of all the shareholders who will attend the AGM, and to support the measures of the Department of Disease Control regarding the risk of COVID-19 infection, the Company will set up a screening point at the entrance to the meeting room to check every attendee's body temperature. The Company reserves the right to deny entry to anyone with a temperature of 37.5 degrees Celsius or higher, anyone showing symptoms of fever, or anyone who has returned from high-risk country less than 14 days before the meeting. However, every shareholder has the right to vote by proxy by assigning an independent director to vote on his or her behalf. Question for each agenda item can be submitted in advance as per following QR code.

The Company request s that everyone who is admitted to the Annual General Meeting of Shareholders No.1/2020 follow these recommendations:

- Wear a facemask at all times.
- Wash your hand often with soap or hand sanitizer.
- Avoid touching your eyes, nose and lips with unwashed hands.
- Avoid sharing personal items with others.
- Immediately leave the meeting if you have a fever, cough, runny nose, sore throat or breathing difficulties.

Your kind cooperation are highly appreciated.

QR Code for advance submitting of question in each agenda.



Sincerely yours,

(Mr.Wachara Chinsettawong)  
Deputy Managing Director

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